

BOS Meeting Minutes
Washington Township,
Lehigh County
Emerald, PA
April 1st, 2025

Chairman Josh Friebolin called the monthly meeting for Washington Township, Lehigh County Board of Supervisors to order at 7:30 PM at the Washington Township Building, 7951 Center St. Emerald, PA.

This meeting has been recorded for the accuracy of taking minutes.

PLEDGE OF ALLEGIANCE

Members Present –Josh Friebolin, Shawn Wanamaker, Tom Dengler

Roll Call: Shawn Wanamaker- Yes; Tom Dengler-Yes; Josh Friebolin-Yes

Also present were Manager Wade Marlatt, Secretary/Treasurer Brooke Lichtenwalter, Engineer Matt Evans, and Attorney John Ashley

Motion to approve the 4/1/2025 workshop minutes was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

Motion to approve the 3/4/2025 minutes of the Board of Supervisors meeting was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

Motion to approve the 3/11/2025 special meeting minutes was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

Motion to approve the February 2025 Treasurer’s Report was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

PUBLIC COMMENTS ON AGENDA ITEMS: None

SUBDIVISIONS: Jaindl-Daubenspeck Mobile Home Park-Old Post

Engineer of the Jaindl-Daubenspeck Mobile Home Park project, Mr. Bud Newton and in house Engineer of Jaindl, Mr. Rocco Caracciolo were both present to speak about the current project.

Mr. Newton gave a brief history of the project which started back in 2005. Engineer of Keystone Consulting, Matt Evans read through his list of requirements/comments that have to be met in order for this project to move forward. Outside agencies also need to give their approvals on certain items.

Attorney John Ashley would like all of the items to be completed as he does not want anything falling through the cracks. The letter from Keystone Consulting will be entered with the minutes for reference.

1. Motion to grant a waiver request to Jaindl Daubenspeck Mobile Home Park for these nine items: SALDO article 2, SALDO section 311, SALDO section 4 32.25 B, SALDO section 437.4, SALDO section 463.5, SALDO section 468, SALDO section 511.2, SALDO section 511.3, and SWM 2022-03.307 by Shawn Wanamaker and seconded by Josh Friebolin.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

2. Motion to grant the Jaindl Daubenspeck Mobile Home Park conditional approval, meeting all of the Townships engineer's comments/requirements specified in the letter dated March 31st, 2025, by Shawn Wanamaker and seconded by Josh Friebolin.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

EMERGENCY MANAGEMENT REPORT:

Joe Mead said that April is severe weather preparedness month. It has been a pretty busy month for EMA so far.

Deputy Matt Stevens and Joe attended the Homeland Security exercise evaluation program class and they are now both certified. Joe attended the Lehigh Valley Emergency Service conference at DeSales University. Both Matt and Joe attended a meeting at with Lehigh Valley EMA to review changes to the Hazard Mitigation Plan that was previously approved in October of 2024. There are a couple of events coming up with EMA. One event is through the Lehigh County with the Limerick Power Plant hosted by Upper Saucon Township. Joe has been invited to review and evaluate their plan. Another event will be the Pima Helicopter Aquatic team. This drill will be hosted by Germansville and Emerald, dates are not available as of yet.

CORRESPONDENCE:

Chairman Josh Friebolin read the thank you letter from Greg and Sharon Miller.

OLD BUSINESS: None

NEW BUSINESS:

1. Motion to approve the Veterans Exemption request for property address 8523 Rextown Road, Real Estate tax exemption commencing on January 1st, 2025 for Jeffrey Kunkle, was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

2. Motion to appoint Chris London to the Planning Commission Board with a term through 2026 (unpaid position) was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

3. Motion to appoint Melissa Horn Lilly to attend to the bathrooms at Slatedale Park at the rate of \$200.00 per month (seasonal position) was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

4. Motion to release the budgeted amount of \$1,000.00 to the Emerald Playground Association for the 2025 donation was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

5. Motion to approve Resolution 2025-04 authorizing Township Manager to call for a burn ban with the recommendation from the fire chiefs in the Township was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

6. Motion to approve to advertise for the summertime help position was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

7. Motion to award the bid to AMS in the cost of \$399,205.40 for the road project of 2025 which covers Hickory, Spring Valley and Creek Roads and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes

PUBLIC COMMENT: None

SUPERVISOR COMMENT: None

MEETING ADJOURNED: 4/1/2025 at 8:34 PM.

A motion was made by Shawn Wanamaker for adjournment and seconded by Tom Dengler.

Roll Call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebohn

Respectfully submitted,

Brooke Lichtenwalter

Secretary/Treasurer
Washington Township, Lehigh County

