

BOS Meeting Minutes  
Washington Township,  
Lehigh County  
Emerald, PA  
April 2<sup>nd</sup>, 2024

Chairman Josh Friebolin called the monthly meeting for Washington Township, Lehigh County Board of Supervisors to order at 7:30 PM at the Washington Township Building, 7951 Center St. Emerald, PA.

Members Present – Shawn Wanamaker, Tom Dengler, Josh Friebolin

Roll Call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes

Also present were Manager Wade Marlatt, Zoning Officer Alberta Scarfaro, Secretary/Treasurer Brooke Lichtenwalter, and Attorney John Ashley

Motion to approve the 4/2/2024 workshop minutes was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Motion to approve the 3/5/2024 minutes of the Board of Supervisors meeting was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Motion to approve the 3/19/2024 minutes of the Zoning Update Workshop meeting was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Motion to approve the February 2024 Treasurer's Report was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Comments on the agenda items:

SUBDIVISIONS:

EMERGENCY MANAGEMENT REPORT: Joe Mead the newly appointed Emergency Management Coordinator gave a brief introduction about himself and upcoming plans for his role. He will be attending the Lehigh Valley Emergency Management Conference this week. He would also like to meet with Washington Township as well as the fire companies (Emerald, Slatedale, and Friedens). Joe feels that the current Emergency plan will need some updating, so he will be looking into this for the future.

CORRESPONDENCE: None

SUPERVISOR COMMENT: Josh wanted everyone to know that the new Slatedale Park is open, and all of the equipment has been completely installed. It has been nice to see that many people have been enjoying the new park.

OLD BUSINESS:

NEW BUSINESS:

1. A motion was made by Shawn Wanamaker for the approval of the Pavilion by the Covered Bridge for the Springside Sportsmen Club, Inc. (Springside will supply their insurance that is necessary for this event). They will hold their Annual Kid's Fishing Contest on Saturday, May 4<sup>th</sup>, 2024 with a back-up day on Sunday, May 5<sup>th</sup>, 2024. This event will run from 6:00 AM until 2:00 PM and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

2. A motion was made by Shawn Wanamaker to choose AMS for the road improvement project bid in the amount of \$368,012.31 for tar and chip on these included roads (Mill Creek Road, Grove Street, Oakland Avenue, Bake Oven Avenue, Northwood Drive, Swamp Hollow, Clover Hollow, Molasses Barrel Road, Rextown Road, Walnut Road, Shady Nook Road and Smith Hill Road) and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

3. A motion was made by Shawn Wanamaker to appoint Kristie Wentling as Deputy Tax Collector and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

4. A motion was made by Shawn Wanamaker to appoint Matt Stevens as Deputy EMC and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

PUBLIC COMMENT:

Gary Mohr handed in a notarized petition regarding the issues that were brought up at last month's meeting dealing with the developer of his home and surrounding homes.

Joel Merkel asked if someone can notify him of when road work/projects are being done so that the fire company is aware and they can plan accordingly. He will also share the information with Kristie Wentling from NOVA. Wade said that he would give all the fire companies a heads up of when the township would be in the areas that are being worked on.

MEETING ADJOURNED: 4/2/2024 at 7:42 PM

A motion was made by Shawn Wanamaker for adjournment and seconded by Tom Dengler.

Roll Call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes.

Respectfully submitted,

Brooke Lichtenwalter

Secretary/Treasurer  
Washington Township, Lehigh County