

Meeting Minutes
Washington Township,
Lehigh County
Emerald, PA
February 6th, 2024

Chairman Josh Friebolin called the monthly meeting for Washington Township, Lehigh County Board of Supervisors to order at 7:30 PM at the Washington Township Building, 7951 Center St. Emerald, PA.

Members Present – Shawn Wanamaker, Tom Dengler, Josh Friebolin

Roll Call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes

Also present were Manager Wade Marlatt, Secretary/Treasurer Brooke Lichtenwalter, and Atty., John Ashley

Motion to approve the 2/6/24 workshop minutes was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Motion to approve the 1/2/24 minutes of the Board of Supervisors meeting was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Motion to approve the 1/2/24 minutes of the January Re-Organization meeting was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Motion to approve the 1/16/24 minutes for the EPD Zone Ordinance meeting was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Motion to approve the December 2023 Treasurer's Report was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

Comments on the agenda items: None

SUBDIVISIONS: None

EMERGENCY MANAGEMENT REPORT: None

CORRESPONDENCE: None

SUPERVISOR COMMENT: Shawn Wanamaker asked if there was an update for a new Emergency Management Coordinator. The township is still actively looking to fill this position.

OLD BUSINESS: None

NEW BUSINESS:

1. A motion was made by Shawn Wanamaker for the release of the budgeted \$2,000.00 donation to the Slatington History Preservation Society and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
2. A motion was made by Shawn Wanamaker for the release of the budgeted \$28,000.00 donation to Star Hose Co. No. 1 (Emerald Fire Company) and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
3. A motion was made by Shawn Wanamaker for the release of the budgeted \$1,000.00 donation to Eagle's Nest Playground Association and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
4. A motion was made by Shawn Wanamaker for the release of the budgeted \$5,000.00 donation to the Slatington Public Library and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
5. A motion was made by Shawn Wanamaker for the approval of the use at Eagle's Nest Park (building and pavilion) for the Northern Lehigh Recreation Authority (NLRA) for the Bulldog Blast Summer Rec program on Fridays specifically from the dates of June 21st, 2024 until August 2nd, 2024 and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
6. A motion was made by Shawn Wanamaker for the approval of the use at Eagle's Nest Park (building and pavilion) for the week of August 12th, 2024 to August 16th, 2024, 9:00 AM until 12:00 PM. Mad Science Camps of Lehigh Valley will be facilitating this program, and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
7. A motion was made by Shawn Wanamaker for the approval of the use at Eagle's Nest Park (building, park, small pavilion-at rear of building, the path, and open space) for the Northern Lehigh Recreation Authority (NLRA) regarding the 7th annual Trunk or Treat on Friday, October 18th, 2024. This event will run from 5:30 PM until 7:00 PM and set up will occur during the day and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
8. A motion was made by Shawn Wanamaker to appoint a tax collector, Ashley Wilk and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
9. A motion was made by Shawn Wanamaker to set the Washington Township clean-up day on Saturday, June 1st, 2024 from 8:00 AM until 12:00 PM. and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
10. A motion was made by Shawn Wanamaker to hire a part time plow truck driver, Wilbur Scott and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

11. A motion was made by Shawn Wanamaker to hire a part time plow truck driver, Todd Andrews and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
12. A motion was made by Shawn Wanamaker to approve the advertisement regarding bids for the 2024 Road Project (Roads include 1/4" single seal and fog seal-Mill Creek, Bake Oven, Northwood, Grove, Oakland/1/2" double seal coat-Swamp Hollow, Clover Hollow, Molasses Barrel, Rextown, Walnut, Shady Nook, Smith Hill) and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.
13. A motion was made by Shawn Wanamaker to approve the emergency roof repairs to be completed by Moser Roofing Solutions (COSTARS contract) for the township building in the amount of \$5,123.85, and to revisit the remedial repairs within the next few months, and seconded by Tom Dengler.
Roll call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin- Yes.

PUBLIC COMMENT: Joel Merckel had comments about the vacant Emergency Management Coordinator position. He said that this position needs to be filled as quickly as possible. The township is actively seeking qualified individuals.

Mildred Kistler had questions about the new tax collector. Wade Marlatt answered and said that the new tax collector's information regarding hours and updated processes will be posted as soon as possible.

MEETING ADJOURNED: 2/6/2024 at 7:52 PM

A motion was made by Shawn Wanamaker for adjournment and seconded by Tom Dengler.
Roll Call: Shawn Wanamaker- Yes; Tom Dengler- Yes; Josh Friebolin-Yes.

Respectfully submitted,

Brooke Lichtenwalter

Secretary/Treasurer
Washington Township/Lehigh Co.

