

Washington Township, Lehigh County  
7951 Center Street  
Emerald, PA 18080

March 11<sup>th</sup>, 2025 at 4:15 PM

## **MINUTES OF THE BOARD OF SUPERVISORS SPECIAL MEETING-MARCH 11<sup>th</sup>, 2025**

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**CALL MEETING TO ORDER:** This meeting is being electronically recorded for the purpose of taking minutes.

### **ROLL CALL**

Shawn Wanamaker-Yes; Tom Dengler-Yes; Josh Friebolin-Yes

Other members present were Wade Marlatt-Manager-Yes; Brooke Lichtenwalter-Secretary/Treasurer-Yes

### **PUBLIC COMMENTS FOR AGENDA ITEMS:**

Ruby Gogel had questions concerning the last BOS meeting. Josh Friebolin said they can be answered after New Business.

### **NEW BUSINESS:**

1. Motion to approve Duane A. Dellecker for the position of Zoning Officer/Planning Director was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll Call: Shawn Wanamaker-Yes; Tom Dengler-Yes; Josh Friebolin-Yes

2. Motion to approve Duane A. Dellecker for the position of Zoning Officer/Planning Director at the starting rate of \$72,500.00 annually with approved benefits was made by Shawn Wanamaker and seconded by Tom Dengler.

Roll Call: Shawn Wanamaker-Yes; Tom Dengler-Yes; Josh Friebolin-Yes

**PUBLIC COMMENT:**

Ruby Gogel feels that Duane has a lot of experience and he handles himself well. She inquired about what Duane's working hours would be and if he would come after hours if there was an issue. Duane's hours would be Monday through Friday 8:00 AM until 4:00 PM. If something would happen after those hours it would have to wait until the next business day. He will not go out on call after hours.

If residents have a complaint the first step to the process is to fill out a complaint form. Duane will then investigate the situation. Ruby asked if Duane if he will utilize an SOP manual. Duane works with the township's Zoning Ordinances. He feels that everyone will be treated fairly across the board.

Ruby also mentioned that there has been a lot of dried brush on properties. She was concerned about wild fires. Josh explained that the township clears brush on our property and the roadways. We will not go onto private property to clear brush. This is up to the residents to maintain their properties.

**SUPERVISOR COMMENT:** None

**MEETING ADJOURNED:** March 11<sup>th</sup>, 2025 at 4:25 PM.

Roll Call: Shawn Wanamaker-Yes; Tom Dengler-Yes; Josh Friebolin-Yes

**NEXT BOS MEETING DATE:** Tuesday, April 1<sup>st</sup>, 2025 at 7:30 PM

Respectfully submitted,

*Brooke Lichtenwalter*

Secretary/Treasurer